



KHATRA ADIBASI MAHAVIDYALAYA

P.O. : Khatra, Dist. Bankura, West Bengal, Pin : 722140
Website : https://www.kamv.ac.in/dept_details.php?dept_id=1

বাংলা বিভাগ (DEPT. OF BENGALI)

Plan of Action and Achievement of Bengali Department for the session 2018-2019

Serial No.	Plan of Action	Details of the Plan	Achieved or not	Reason/ Remarks
1)	Curriculum Module Allocation	<p>I. The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). Each semester, the syllabus is distributed in modules, the stipulated syllabus is completed, and the topics are taught as per the allocated credits.</p> <p>II. Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and systematic manner.</p> <p>III. Course Outcome, Programme Outcome, and Programme Specific Outcome are also formulated per University Norms.</p>	Yes (Annexures 1 and 2 stating Syllabus Allocation and CO, PO, and PSO respectively are attached)	Syllabus Module Allocation for Semesters I, & III under CBCS system from Bankura University & Part III from the University of Burdwan, done at the Departmental Meeting held on 12.06.2018
2)	Teachers Day Celebration	Organized by the students and planned with the department.	No	
3)	Preparedness for students	<p>I. Prepared the plan of study in the Puja Vacation for the students by the department</p> <p>II. Motivate the students to prepare for the odd semester university examination(final).</p>	Yes (timeline-based plan is given to the students, discussion with the students for final examination.)	17.12.2018
4)	Orientation or Induction Programme	The orientation programme is conducted to familiarize the students with the college environment, its facilities, and infrastructure including the hostel, language lab, library, and gymnasium as	No	



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		<p>well as a brief overview of the college website is presented before the students. The orientation programme provides a scope to interact with the departmental faculty members and other faculty members and staff members of the college.</p> <p>Overview of curriculum based on CBCS pattern and evaluation pattern (CGPA and SGPA); feedback mechanism is given.</p> <p>Briefing on extensive social activities through NSS and NCC, extracurricular and cultural events.</p> <p>Mentor- Mentee distribution of students among the faculty is given with proper demonstration.</p> <p>Addressing the queries of new joiners.</p>		
5)	Continuous Assessment of Students	Continuous assessment is carried out by the department in the form of a Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva voce.	Yes	Internal Examination of Semesters I & III under the CBCS system of Bankura University was held from 24.09.2018 to 29.09.2018



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6)	Curricular and co-curricular measures	I. Advice for the preparedness for the odd semester final examination. II. Initiation to publish Wall-Magazine by the students. III. Discussion regarding difficulties and problems faced by the students with the curriculum by all the teachers with all the students. IV. Class test taken to categorise students in to slow or advanced or average learner.	Yes	
7)	Completion of syllabus	Syllabus is covered for all courses of UG program within the stipulated time period.	Yes	The Syllabus was completed on 17.12.2019
8)	Curricular and co-curricular measures	Analysed the Problems with possible solutions were addressed for the students.	Yes	
9)	Co-Curricular activity	Publishing the departmental Wall-Magazine.	Yes	The Departmental Wall Magazine was published on 18.09.2019
10)	Curriculum Module Allocation	I. The department follows the curriculum and syllabus as prescribed by the affiliating university (Bankura University). In each semester the syllabus is distributed in modules and the stipulated syllabus is completed, and the topics are taught as per the credits allocated to each topic. II. Distribution of syllabus in modules and unitization of syllabus were prepared well before the commencement of classes and executed in a planned and	Yes (Annexures 1 and 2 stating Syllabus Allocation and CO, PO and PSO respectively are attached)	Syllabus Module Allocation for Semesters II, & IV under Bankura University was done at the Departmental Meeting held on 17.12.2018



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		systematic manner. III. Course Outcome, Programme Outcome and Programme Specific Outcome are also formulated		
11	Student Seminar	Students-seminar are organized to ensure a) Develop communication skills of students b) Boost their confidence c) Develop their presentation skills d) Overcome the fear of facing the audience Topics of the seminar may be departmental syllabi based or on interdisciplinary areas so that students of other departments may participate as well.	Yes	One Day Institution Level Seminar on “ছন্দ ও একালের কবিতা” on 08.02.2019. One Day Institution Level Seminar “বাংলা সাহিত্যে প্রকৃতি” on 12.03.2019
12	Continuous Assessment of Students	Continuous assessment is carried out by the department in the form of Class Test carried out in written form as well as verbally. Internal assessment examinations are held in the form of assignments and viva-voce.	Yes	Intrnal Examination of Semester II, IV & VI held on 25/03/2019 to 30/03/2019
13	Completion of syllabus	Syllabus is covered for all courses of UG program within the stipulated time period.	Yes	Syllabus of Semester VI completed on 13/12/2019
14	Students Feedback	Feedback is taken from students for individual teachers and analysed for future improvement.	Yes	
15	Result Analysis	Result analysis is done according to result sheet provided by the University. After critical analysis of the results, the students are advised about how to improve in University Examination.	Yes (Annexure 3 stating result analysis of Semester V and Semester VI are attached)	
16	Remedial Classes	Remedial classes are conducted for each semester on the basis of suggestions provided by the student representatives who propose the topics that require special	Yes	



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		attention. Sometimes in the remedial classes, evaluated and assessed answer scripts are shown to the students for their self-analysis and better understanding of the subject.		
17	Students Support Facilities	a) Spacious airy clean classrooms b) Clean and maintained toilets c) Clean drinking water facilities d) Concessions and free-ship to economically weak students. e) Ragging free campus f) Free Wi-Fi facilities g) Career guidance h) Curricular and extra-curricular activities i) NCC training opportunity j) Sports and Gym facilities k) Library and Language Labs l) Prize Awarded as encouragement to achievers in studies or sports m) Merit-based and other (OASIS, Kanyashree) scholarships	Yes	
18	Library Facilities	a) Central Library is a rich storehouse of primary and secondary resources. b) The central library is automated and students have bar-coded library cards. c) The central library has a spacious reading hall.	Yes	
19	Co-curricular Activities	Students of the department participate in various co-curricular activities such as Quiz contests, preparing Wall Magazine on important topics in Bengali, and cultural programmes organized in the college.	Yes	The Wall Magazine was published 18.09.2018
20	Research &	Faculty members are constantly engaged in	Yes	



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	Publications	paper publications, book chapters and paper presentations in seminars.	(Annexure 4 stating departmental publications in the session 2018-2019 is attached)	
21	Developing E-Content	Faculty Members upload e-notes in the Study Materials Section in College ERP (college website) which the students can access for free. Besides e-materials on important topics are uploaded on the college website as well.	Yes	
22	Perspective Plan	5 years Perspective Plan is framed after discussion in departmental meetings with suggestions from the student's representative and IQAC Coordinator	Yes (Annexure 5 stating the Perspective Plan is attached)	
23	Maintenance of Students Attendance Register	Day-to-day attendance is recorded in the Student Attendance Registers. (attendance analysis and incorporation with the mentor-mentee system is preferable for dept. report)	Yes	



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Annexure-1

Syllabus Module

Link:

Annexure-2

Course Outcome Programme Outcome

Link:

Annexure -3

Result Analysis

Table

Annexure -4

Publication

Table

Annexure -5

Perspective Plan

Link: